

LISTENING CARDS: 'HALF-LISTENING'

DO:

- Start of by listening with interest
- Make encouraging noises
- Switch your attention to something else in the room at random moments
- Switch from listening to taking over the conversation
- Nod occasionally
- At certain times, appear distracted by looking out of the window
- Lose concentration in what is being said, doodling on a notepad or checking your pen

DO NOT:

- Give your full attention all the time
- Sit still